

BOARD OF REGENTS
BRIEFING PAPER
HANDBOOK REVISION: Course Catalog Requirements

BACKGROUND & POLICY CONTEXT OF ISSUE:

During its August 2007 meeting, the Articulation Committee reviewed the Board's current policy on catalog requirements, and further discussed the Board's policy with respect to the state law concerning catalog requirements (*Nevada Revised Statutes 396.560*). While the two universities have varying procedures for the technical assignment of the appropriate course catalog for graduation purposes, in general the practice at each institution is in accordance with Board policy and state law. In reviewing the Board's policy with respect to the state law, the Committee agreed that the two are appropriately aligned.

During the course of its review, the Committee recommended minor revisions to the course catalog requirements applicable to transfer students, and suggested further technical revisions to the section of the policy regarding community college catalog requirements. These revisions align Board policy with existing institutional practice. The most significant revision eliminates the requirement that to be guaranteed the catalog of choice, a student must have an approved transfer agreement "on file" with the university or state college. The Committee agreed that having *student-specific* agreements on file is onerous and not necessary, but that *institutional* transfer agreements must be in place to guarantee choice of catalog.

SPECIFIC ACTIONS BEING RECOMMENDED OR REQUESTED:

Amend the provisions of Board policy applicable to catalog requirements for transfer students to align with current practice, and make technical revisions to the sections concerning community college catalog requirements (*Title 4, Chapter 14, Section 18* and *Title 4, Chapter 16, Section 27*). (See attached Policy Proposal.)

IMPETUS (WHY NOW?):

The proposed revisions are brought forward at this time at the request of the Articulation Committee, based on its discussion during the Committee's August 2007 meeting.

BULLET POINTS TO SUPPORT REQUEST/RECOMMENDATION:

The proposed revisions will:

- align Board policy with current practice;
- streamline the transfer process with respect to the selection of a course catalog for graduation purposes by eliminating the need for student-specific transfer agreements to be on file with the institution; and
- clarify existing provisions of the Board's policy on catalog selection.

POTENTIAL ARGUMENTS AGAINST THE REQUEST/RECOMMENDATION:

As the recommended revisions are either technical in nature or align Board policy with current practice, no arguments in opposition to the suggested revisions have been brought forward.

ALTERNATIVE(S) TO WHAT IS BEING REQUESTED/RECOMMENDED:

Leave the policy as currently written, essentially reaffirming the student-specific transfer agreements must be on file with the university or state college in order to guarantee choice of catalog for graduation purposes.

COMPLIANCE WITH BOARD POLICY:

Consistent With Current Board Policy: Title # _____ Chapter # _____ Section # _____

X Amends Current Board Policy: *Title 4, Chapter 14, Section 18* and *Title 4, Chapter 16, Section 27*

Amends Current Procedures & Guidelines Manual: Chapter # _____ Section # _____

Other: _____

Fiscal Impact: Yes _____ No **X** _____

Explain: _____

POLICY PROPOSAL
TITLE 4, CHAPTER 14, SECTION 18
Course Catalog Requirements

Additions appear in *boldface italics*; deletions are [~~stricken~~ and bracketed]

Section 18. Curriculum Planning

1. Community college students should be encouraged (*by counselors and academic advisors*) to choose as early as possible the institution and program into which they expect to transfer. This is essential in order to plan programs, which include all lower division requirements of a university or state college. (B/R 12/02)
2. To increase communication among all institutions, each Articulation Coordinator or representative will be invited to participate in appropriate curricular meetings at other regional campuses. This

