



3. The chancellor shall notify the Board of Regents of a vacancy in the office of the president of a member institution in cases where the vacancy is caused by other than a resignation. The Chair~~man~~ of the Board of Regents shall notify the other members of the Board of a vacancy in the office of chancellor in cases where the vacancy is caused by other than a resignation.

(B/R 6/84)

### **Section 3. Duties and Responsibilities of System Administration Executive Staff**

**The chancellor may, with the approval of the Board of Regents as provided in Chapter 1 of the UCCSN Code, appoint certain executive staff to assist with the effective operation of the University and Community College System of Nevada, to include vice chancellors, [[ OPTION: *general counsel*, ]] and any other administrative positions that may report directly to the chancellor. The duties, responsibilities, job descriptions, and annual evaluation guidelines for System Administration executive staff shall be stated in writing and maintained on file in the chancellor's office.**

***[[ OPTION: In the event a professional conflict of interest arises with respect to the reporting line between the general counsel and the chancellor, the general counsel shall report directly to the Chair of the Board of Regents until such time as the conflict of interest is removed. ]]***

### **Section [3] 4. Evaluations**

In accordance with basic principles approved by the Board of Regents, the chancellor shall maintain written guidelines [~~in the files of the System Administration Office~~] **on file in the chancellor's office** for the annual performance evaluations of the chancellor, the institution[s<sup>2</sup>] presidents and the System Administration staff. (B/R 4/96)